

**Charity number: 277961**

**Hussaini Islamic Mission**  
**Audited Report**  
**for the year ended 31 March 2016**

# Hussaini Islamic Mission

## Contents

	<b>Page</b>
Legal and administrative information	<b>1</b>
Trustees report	<b>2 - 3</b>
Auditors' report to the trustees	<b>4 - 5</b>
Statement of financial activities	<b>6</b>
Balance sheet	<b>7</b>
Notes to the financial statements	<b>8 - 12</b>

## Hussaini Islamic Mission

### Legal and administrative information

<b>Charity number</b>	277961
<b>Registered office</b>	19 Thornbury Road Isleworth Middlesex TW7 4LQ
<b>Trustees</b>	Brother Syed Sagheer ul Hasan Naqvi - President (App. on 17/01/2016) Brother Arshad Sheikh - Vice President Brother Javed Hussain - Secretary (Res. on 17/01/2016) Brother Ahmed Raza - Joint Secretary Brother Iftikhar Hyder - Treasurer (Res. on 17/01/2016)  Brother Syed Mansoor Hussain - Secretary (App. on 17/01/2016) Brother Syed Arif Ali Hashmi - Treasurer (App. on 17/01/2016) Brother S M Naqvi - President (Res. on 17/01/2016)
<b>Executives</b>	Brother Ibne Ali Naqvi Brother Manzer Rubbani Brother Syed Saleh Abbas Bokhari Brother Syed Hussain B Naqvi Brother Saqib Rizvi Sister Farah Sheikh Brother Syed Mohammad Naqvi Sister Fauzia Naqvi Brother Waqar Haider
<b>Auditors</b>	Eric & Co Chartered Certified Accountants & Statutory Auditors 87 Tylecroft Road London SW16 4BJ
<b>Bankers</b>	NatWest Bank 275 - 277 High Street Hounslow Middlesex TW3 1ZA

## **Hussaini Islamic Mission**

### **Report of the trustees for the year ended 31 March 2016**

The trustees present their report and the financial statements for the year ended 31 March 2016. The trustees who served during the year and up to the date of this report are set out on page 1.

#### **Structure, governance and management**

The governing Trust deed was adopted on 01 December 1977 as amended on 01 April 1979.

The Trustees are elected and removed by the members at an annual election. The charity has a Management Committee of 5 Trustees who meet quarterly and are responsible for the strategic direction and policy of the charity.

#### **Risk Management**

The Trustees have assessed the major risks to which the charity is exposed, in particular those relating to the operations and finances of the Charity and are satisfied that systems and controls are in place to mitigate their exposure to the major risks.

#### **Objectives and activities**

The main objective of the Trust is to advance Islam and in particular the Imamiya Ithna Ashariya faith all in accordance with the doctorines of FIQH-E-JAAFERIYA as detailed in the mission constitution of 1979. In furtherance of this objective, the Trust's resources will be used to propagate Islam according to Fiqh-E-Jaafariya school of thought.

During the year, the objective of the Trust was fulfilled through the completion of all ceremonies and functions.

The Trustees confirm that they have paid due regard to the guidance contain in the Charity Commission's general guidance on public benefit when reviewing the Trust's aims and objectives for the year.

#### **Achievements and performance**

During the year, the charity continues to provide and carry out activities and objectives laid down by the founding patrons of the mission.

The finances remained steady throughout the year and with everyone's participation and cooperation, the year brought much joy and contentment.

#### **Financial review**

The main source of funding are donations and contributions by the members.

The Trustees consider that reserves should be maintained at a level to ensure that in the event of late payment or significant drop in contributions from members, the charity will be able to continue its current activities whilst consideration is given to ways in which additional funds may be raised.

The policy on reserves is that a minimum of six months expenses are to be held in liquid funds and this level of reserves has been maintained during year to ensure that the mission can:

- allow for unplanned repairs or maintenance problems with the buildings and
- meet current liabilities in respect of wages, utilities and other creditors.

The level of funding will be reviewed on an annual basis.

#### **Plans for future periods**

The main aims of the charity are to further its key objectives. Activities are planned from time to time to progress these.

## Hussaini Islamic Mission

### Report of the trustees for the year ended 31 March 2016

#### Statement as to disclosure of information to auditors

In so far as the trustees are aware:

- there is no relevant audit information of which the charity's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

#### Statement of trustees' responsibilities


The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board by

.....A.H.   
Brother Arshad Sheikh  
Trustee

Date: .....20 JAN 2017.....



## Hussaini Islamic Mission

*Chartered Certified Accountants  
& Registered Auditor*

87 Tylecroft Road  
London SW16 4BJ

T: 020 8623 1782

F: 020 8623 1782

E: [info@ericandco.co.uk](mailto:info@ericandco.co.uk)  
[www.ericandco.co.uk](http://www.ericandco.co.uk)

### **Independent auditor's report to the trustees of Hussaini Islamic Mission**

We have audited the financial statements of Hussaini Islamic Mission for the year ended 31 March 2016 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein.

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Respective responsibilities of the trustees and auditors**

The trustees responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) are set out in the Statement of Trustees' Responsibilities.

We have been appointed as auditors under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit the financial statements and express an opinion in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Charities Act 2011. We also report to you if, in our opinion, the Trustees' Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records, if the charity's financial statements are not in agreement with these accounting records or if we have not received all of the information and explanations we require for our audit.

We read other information contained in the Annual Report, and consider whether it is consistent with the audited financial statements. This other information comprises only the Trustees' Annual Report. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

#### **Basis of audit opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.



## Hussaini Islamic Mission

Chartered Certified Accountants  
& Registered Auditor

We planned our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

### Opinion

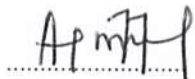
In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2016 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been properly prepared in accordance with the requirements of the Charities Act 2011 .

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.



Eric Ashong FCCA (Senior Statutory Auditor)

For and on behalf of Eric & Co

Chartered Certified Accountants and  
Statutory Auditors

87 Tylecroft Road

London

SW16 4BJ

Date: 23-01-2017

## Hussaini Islamic Mission

### Audited Statement of financial activities

For the year ended 31 March 2016

	Notes	Unrestricted funds £	Restricted funds £	2016 Total £	2015 Total £
<b>Incoming resources</b>					
Incoming resources from generating funds:					
Voluntary income	2	31,145	10,034	41,179	72,177
Activities for generating funds	3	6,081	-	6,081	5,203
Investment income	4	3,439	6	3,445	4,054
Incoming resources from charitable activities	5	28,394	-	28,394	28,427
<b>Total incoming resources</b>		69,059	10,040	79,099	109,861
<b>Resources expended</b>					
Cost of generating voluntary income		3,513	1,500	5,013	14,818
Staff costs	6	9,128	-	9,128	9,307
Funeral expenses		-	6,654	6,654	22,225
Rates		1,754	-	1,754	2,131
Light & heat		3,718	-	3,718	4,884
Tabbaruk costs		10,246	-	10,246	10,879
Insurance		997	-	997	2,348
Hospitality costs		4,206	-	4,206	5,482
Motor and travelling expenses		1,308	-	1,308	2,263
Gift & donation		1,550	-	1,550	6,395
Auditor remuneration		3,000	-	3,000	3,000
Professional fees		350	33	383	708
Communications		690	-	690	858
Other office expenses		1,664	-	1,664	1,663
Interest payable and similar charges		75	167	242	421
Depreciation of freehold		9,137	-	9,137	9,137
Depreciation on motor vehicle		976	-	976	1,220
Property management costs		10,926	-	10,926	9,722
Fitra costs		2,743	-	2,743	2,988
<b>Total resources expended</b>		65,981	8,354	74,335	110,449
<b>Net income/(expense) for the year</b>		3,078	1,686	4,764	(588)
Total funds brought forward		592,818	34,812	627,630	628,218
<b>Total funds carried forward</b>		595,896	36,498	632,394	627,630

The statement of financial activities includes all gains and losses in the year and therefore a separate statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

**The notes on pages 8 to 12 form an integral part of these financial statements.**





## Hussaini Islamic Mission

### Audited Balance sheet as at 31 March 2016

		2016		2015	
Notes	£	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	7		433,336		443,449
<b>Current assets</b>					
Debtors	8	28,000		30,000	
Cash at bank and in hand	9	177,486		163,612	
		205,486		193,612	
<b>Creditors: amounts falling due within one year</b>	10	(6,428)		(9,431)	
<b>Net current assets</b>			199,058		184,181
<b>Net assets</b>			632,394		627,630
<b>Funds</b>	11				
Restricted income funds			36,498		34,812
Unrestricted income funds			595,896		592,818
<b>Total funds</b>			632,394		627,630

The financial statements were approved by the trustees on 20/01/2017 and signed on its behalf by

.....  
  
**Brother Arshad Sheikh**  
 Trustee

.....  
  
**Brother Syed Arif Ali Hashmi**  
 Trustee

The notes on pages 8 to 12 form an integral part of these financial statements.

# Hussaini Islamic Mission

## Notes to financial statements for the year ended 31 March 2016

### 1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

#### 1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Charities Act 2011.

#### 1.2. Incoming resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of donations and membership fees and is accounted for in the statement of financial activities on received basis.

Other incomes are included in the year in which it is received.

Income from investments is recognised on a received basis. Rental income is recognised on a receipt basis

#### 1.3. Resources expended

Expenditure is recognised on payment basis. Expenditure includes VAT which is reported as part of the expenditure to which it relates.

Grants payments are paid once they have been agreed by the Trustees. Charitable activities costs comprise the costs associated with attracting voluntary income. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs are those incurred in connection with the management of the Trust, organisational administration and compliance with constitutional and statutory requirements.

#### 1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Land and buildings	-	Straight line over 50 years
Motor vehicles	-	20% reducing balance method

### 2. Voluntary income

	Unrestricted funds £	Restricted funds £	2016 Total £	2015 Total £
Voluntary income	31,145	-	31,145	44,319
Building fund donations	-	2,005	2,005	4,658
Funeral receipts	-	8,029	8,029	23,200
	<u>31,145</u>	<u>10,034</u>	<u>41,179</u>	<u>72,177</u>

## Hussaini Islamic Mission

### Notes to financial statements for the year ended 31 March 2016

#### 3. Activities for generating funds

	Unrestricted funds £	2016 Total £	2015 Total £
Ladies Meena Bazar Collection	3,138	3,138	2,215
Fitra income	2,943	2,943	2,988
	6,081	6,081	5,203
	6,081	6,081	5,203

#### 4. Investment income

	Unrestricted funds £	Restricted funds £	2016 Total £	2015 Total £
Hall hire	3,370	-	3,370	3,975
Bank interest received	69	6	75	79
	3,439	6	3,445	4,054
	3,439	6	3,445	4,054

#### 5. Incoming resources from charitable activities

	Unrestricted funds £	2016 Total £	2015 Total £
Iftari income	3,355	3,355	4,666
Tabbaruk income	4,560	4,560	3,550
Khums-Sehm-e-Immam income	230	230	507
Taboot income	10,601	10,601	9,823
Majalis & Mission income	1,824	1,824	1,500
Mohuram & Friday income	1,504	1,504	2,741
Madrassa income	6,320	6,320	5,640
	28,394	28,394	28,427
	28,394	28,394	28,427

## Hussaini Islamic Mission

### Notes to financial statements for the year ended 31 March 2016

#### 6. Employees

<b>Employment costs</b>	<b>2016</b>	<b>2015</b>
	<b>£</b>	<b>£</b>
Wages and salaries	9,128	9,143
Social security costs	-	164
	<u>9,128</u>	<u>9,307</u>

No employee received emoluments of more than £60,000 (2015 : None).

#### Number of employees

The average monthly numbers of employees during the year, calculated on the basis of full time equivalents, was as follows:

	<b>2016</b>	<b>2015</b>
	<b>Number</b>	<b>Number</b>
Staff	<u>1</u>	<u>1</u>

#### 7. Tangible fixed assets

<b>Cost</b>	<b>Land and buildings freehold</b>	<b>Motor vehicles</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
At 1 April 2015	<u>456,843</u>	<u>6,100</u>	<u>462,943</u>
At 31 March 2016	<u>456,843</u>	<u>6,100</u>	<u>462,943</u>
<b>Depreciation</b>			
At 1 April 2015	18,274	1,220	19,494
Charge for the year	9,137	976	10,113
At 31 March 2016	<u>27,411</u>	<u>2,196</u>	<u>29,607</u>
<b>Net book values</b>			
At 31 March 2016	<u>429,432</u>	<u>3,904</u>	<u>433,336</u>
At 31 March 2015	<u>438,569</u>	<u>4,880</u>	<u>443,449</u>

## Hussaini Islamic Mission

### Notes to financial statements for the year ended 31 March 2016

#### 8. Debtors

	2016 £	2015 £
Other debtors	28,000	30,000
	<u>28,000</u>	<u>30,000</u>

Other debtors represents loan to other charities. Repayment of the loan started in August 2015.

#### 9. Cash at bank

	2016 £	2015 £
<b>Restricted funds</b>		
Natwest Building account	11,126	10,654
Funeral fund current account	8,288	1,080
Funeral fund reserve account	17,084	23,078
	<u>36,498</u>	<u>34,812</u>
<b>Unrestricted funds</b>		
Natwest Bank	140,988	128,800
	<u>140,988</u>	<u>128,800</u>

#### 10. Creditors: amounts falling due within one year

	2016 £	2015 £
Other taxes and social security	128	306
Other creditors	6,300	9,125
	<u>6,428</u>	<u>9,431</u>

#### 11. Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Fund balances at 31 March 2016 as represented by:			
Tangible fixed assets	433,336	-	433,336
Current assets	168,988	36,498	205,486
Current liabilities	(6,428)	-	(6,428)
	<u>595,896</u>	<u>36,498</u>	<u>632,394</u>

## Hussaini Islamic Mission

### Notes to financial statements for the year ended 31 March 2016

<b>12. Unrestricted funds</b>	<b>At 1 April 2015 £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>At 31 March 2016 £</b>
General funds	<u>592,818</u>	<u>69,059</u>	<u>(65,981)</u>	<u>595,896</u>

#### Purposes of unrestricted funds

Unrestricted funds are funds which the Trustees are free to use for any purpose in the furtherance of the objectives of the charity and to meet ongoing governance costs.

<b>13. Restricted funds</b>	<b>At 1 April 2015 £</b>	<b>Incoming resources £</b>	<b>Outgoing resources £</b>	<b>At 31 March 2016 £</b>
Restricted funds	<u>34,812</u>	<u>10,040</u>	<u>(8,354)</u>	<u>36,498</u>

#### Purposes of restricted funds

Restricted funds are to be used for specified purposes as indicated by the donor. Expenditure which meets these criteria is charged to the fund.

#### 14. Related party transactions

No related party transaction during the year.