

Hussaini Islamic Mission

19 Thornbury Road Isleworth Middx, TW7 4LQ



DATE 7TH OF APRIL 2015

Dear Member, Brothers and Sisters, Salam Walaykum

We are writing to you in our capacity as the Executive Committee of the Hussaini Islamic Mission.

The Executive Committee of the Mission is made up of 16 members who are independent of the Management. Details of those within the committee are as follows:

Brother Hasan Naqvi
Brother Ibne-Ali Naqvi
Brother Samin Rizvi
Brother Irfan Hussain
Brother Ali-Raza Shah
Brother Ayub Naqvi
Brother Manzer Rabbani
Brother Saqib Rizvi
Brother Mansoor Rizvi
Brother Azhar Rabbani
Brother Nasir Zaidi
Sister Fauzia Naqvi
Sister Farah Shafi
Sister Farah Rizvi
Sister Zahida Mirza
Sister Nighat Islam

The role of the Executive Committee is to independently review the actions of the management committee and ensure all decisions taken by management are in the best interest of the Mission and its members. The Executive Committee is also empowered to help and support the management in the delivery of events and progress the Mission.

We are now writing to you following a recent meeting of both the management and the executive committee. At the meeting of the 12th March 2015 it was agreed in light of an election which although planned, was not undertaken in 2014 for logistical and administrative reasons, action must now be taken to remedy the situation and undertake a fair and impartial election.

To ensure the process is conducted in a transparent way and to deliver an impartial election without involvement of any member of the current management, at the meeting where both members of the Executive Committee and the Management Committee were in attendance, a decision was reached with all in agreement that during the Election duration all control relating to the Missions day to day affairs, finances and decisions were to pass to the Executive Committee until such time as the Election is completed and Office Bearers are selected by members.

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These steps have been taken to ensure full transparency and are in line with the Missions constitution, furthermore the Executive Committee has attained legal direction on these actions prior to implementing them and making this announcement.

It is important to emphasise these actions have been unanimously supported by the Current Management and all members of the Executive Committee.

What this will mean to members and the congregation attending the missions events:

The Mission will need to continually function during this period. You will all appreciate during this time various events will have to be undertaken and the Executive Committee believes for purposes of continuity these should be facilitated by the current office bearers, albeit under the direct supervision of the members of the Executive Committee.

All decisions related to the Mission during this period will be referred to the Executive Committee who will ultimately decide by way of a majority in respect of any expenditure or changes. Any majlises, niazes, milads, juma etc will continue as per normal. It is not expected any major decisions related to the mission are expected in this time. In theory you should see no change in the day to day events within the Mission during this time.

Timeline for Delivery of the Election

It is expected the administration of the election is to take no more than 3 months as a variety of tasks will need to be undertaken to deliver a fair and impartial election. These include the following:

- Write to all members informing them of the election process and obtaining consent from them if they wish to make their details available to prospective candidates for canvassing. (this is to ensure we adhere to the Data Protection Act)
- Issue nomination documents to the members to nominate individuals for office bearers. *(Please refer to notes)
- Engage nominated candidates and attain agreement from all those who come forward for office, that the process is fair and suitable, so to prevent any issues arising at a later date. (agreement will be obtained from each candidate in writing and a majority decision will be accepted)
- Appoint an Independent Election Commission (this will be an external company who will administer the election, issue ballot papers, collate votes and issue the result)
- Arrange a meeting in which the results related to the election will be announced. (providing suitable notice for all members to attend)

Over the course of the forthcoming weeks the Executive Committee will via e-mail provide a comprehensive time line for delivery of all of the above tasks to ensure all members are kept informed. It is the aim of the Executive Committee to attempt to deliver all of the above in advance of Ramzan, however we would request members to be mindful that this will be subject to an external company's timeline in respect of issuing of ballots, collecting of ballots, counting and announcement of results etc.

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We would request that you relay this detail to any members who may not have received this e-mail, as the mission may not have the e-mail address of all members. **Please do note all members will be written to in person by post detailing the election process and to make them aware they will receive a nomination form for office, a consent form in respect of data protection as well as a ballot paper from an external company. The Executive Committee is keen to ensure all members are fully engaged in the Election process and will therefore be requesting any individuals who do not receive the above detailed notification by POST, to identify themselves to ensure they are not disenfranchised (excluded from the process) in anyway. So we are keen for all members to make other members aware.**

We would ask that as members, and most importantly for the betterment of the mission you support the Executive Committee in the action it has taken which has been taken for the advancement of the Mission and to provide a transparent and fair election process for all candidates wishing to stand for office.

The Executive Committee have provided details of a contact point during this time period related to questions etc. We would however, humbly request you do take account of the extensive work the Executive Committee will be required to undertake during this period when you forward any questions.

We thank you in advance of your support.

Executive Committee Hussaini Islamic Mission

Contact Points:

- Brother Saqib Rizvi Tel: 07973 257949 email: sm-rizvi@hotmail.co.uk

*** Nominations:** It is accepted although nominations were provided for the elections planned for 2014 and prospective candidates did come forward, during the period after Muharam Jan – March 2015 members of the Executive Committee did engage the candidates, however as agreement could not be reached related to the format of the election and some candidates chose to withdraw of their own volition, it was decided by the Executive that new nominations should be made available to all members to choose the most suitable candidates for the various office bearers positions being contested. Please do note no nomination for a candidate for an office bearer will be declined as the ultimate decision with respect to office bearers must sit with the members as per a democratic system.